

Ridgeview Elementary School PTO

Tuesday, August 8, 2023 at 6:00 p.m. at RES Conference Room

Attendance: Ashley Hayes, Mr. Jefferson, Jenny Cook, Betsy Hofer, Mollie Joliff, Susan Moreland, Nicole Stuff

MINUTES

- 1. Welcome! Call to Order 6:03**
- 2. Approval of Last Meeting Minutes (Motion/Second/Vote) – N/A**
- 3. Treasurer’s Report - Betsy Hofer**
 - a. Betsy discussed her transition from the previous treasurer and the modifications she plans to make to the treasurer’s update/categories**
 - b. Last year we made more than we spent and had a net income.**
 - c. Amazon has eliminated Amazon Smiles program and we will put any money that trickles in from Smiles under the “store rewards” category.**
 - d. Information on how to use “store rewards” will be put together and distributed to RES community.**
 - e. An explanation of the Expo category was given by Mr. Jefferson. Decision made to remove it from future reports as it hasn’t been used in recent years.**
 - f. The Fox Festival/Fall fundraiser is still planned for this year and hopefully will include an online payment option.**
 - g. We made less money on spirit wear than anticipated.**
 - h. Plan to increase yearbook category to \$400.**
 - i. Plan to remove golf outing category.**
 - j. Cat foundation shows quite high, but it includes other items as a “catch all.”**
 - k. Most donations will be lumped into Fox Festival unless it’s a match from the Cat Foundation**
 - l. Tanners fundraiser money goes under Dineouts category.**
 - m. Might be changes to art night this year. Further plans to follow.**
 - n. Drama club category may be added to future reports.**
 - o. Book fair money goes straight to the library (no money flows through PTO).**
 - p. Expenses**
 - i. We underutilize classroom reimbursements, but this may be due to teacher turnover the last couple of years.**

- ii. Improvements/PTO includes the outdoor classroom. Rock will be poured this year, so likely we'll use the full budget.
- iii. RAZ kids category will be removed.
- q. Social events category breakdown
 - i. Plan is to bring back Breakfast With Buddies. We may want to incorporate more healthy options (string cheese, yogurt, etc.) based on feedback from parents.
 - ii. Plan to have International Fair again, so the category will remain.
 - iii. Plan to remove Pumpkin painting category.
 - iv. Discussed changing Movie Night to "Family Reading Night." Category will be changed to "Family Night" in the budget.
 - v. Dance/Holiday Party money spent last year was actually used for drama.
 - vi. May want to add Trivia night category because even though it is profitable, there is money due up front to have the event.
 - vii. Plan to vote on proposed budget at September meeting.

4. President's Remarks - Ashley Hays

- a. Back to school activities
 - i. School supply kits will be delivered Friday by a team of 4-5 people.
 - ii. Classroom volunteer signup will happen during Open House on Monday. It would be helpful if anyone is able to rotate out or support Ashley during the Open House.
 - iii. Chalk the walk will happen Tuesday. Feel free to bring neighbors and friends to help.
 - iv. Tears and Cheers will take place the first day of school; we have volunteers.
- b. Updated by-laws for September meeting
 - i. Approval of budget, new members and by-laws will happen at September meeting.
 - ii. Discussion regarding updating the by-laws to include reimbursements for Tax and Shipping. No decision made.
 - iii. We should add a position for Drama
- c. Open positions
 - i. Dine outs is vacant
 - ii. School supply kits is vacant
 - iii. Website/social media is vacant. Ashley has been managing, but would be great to have someone in position.

- iv. Popcorn is vacant. Lots of popcorn helpers, but Ashley has been managing the process. It would be great to have someone in that position.
- v. Staff appreciation is vacant. Ashley has been managing.
- vi. Outdoor education is vacant.

5. Principal's Report - Mr. Jefferson

- a. Ready for class lists tomorrow
- b. Mr. Jefferson suggested scheduling a couple of meetings later in the year on Mondays because Mr. James is more available and it would help with the transition.

6. Committee Reports

- a. Box Tops/Store Rewards Chair
- b. Dine-Outs Chair
- c. Library Chair - Mollie Jolliff
 - i. There are more library volunteers than in previous years.
 - ii. Mollie may add a second person each shift or change to 3 shifts per day.
 - iii. First library day will be Thursday of the first full week of school.
 - iv. Sonny will be out for personal reasons in the fall and Betsy will likely be covering. Ashley is a backup.
 - v. Barnes and Noble Book Fair will be dropped this year. Asking teachers for a "wish list" for parents to buy books online was suggested. Further discussion on wish lists to follow.
- d. Classroom Volunteer Coordinator Chair - Becky Karlowicz. Report by Ashley.
 - i. No classroom Halloween parties (Fun Run); other parties will remain the same.
 - ii. Structure of classroom volunteers will be same as last year.
- e. School Supply Kits Chair – Report by Ashley.
 - i. Kits will be on the students' desks on Monday at Open House.
- f. Social Events Chair - Susan Moreland
 - i. Trick or treat trail will be 10/22
 - ii. Considering a fall Trivia Night sometime in September.
 - iii. International Fair will be held again on Tuesday November 28th. Ashley adding to open house calendar.
 - iv. Field Day will be held on May 21st with Rain Day May 22nd.
- g. Website/Social Media Chair - Ashley
- h. Spirit Day/Popcorn Chair - Ashley
 - i. First spirit day - 9/1 (popcorn morning)

- i. **Spirit Wear Chair - Liz Tomich and Laura Babbs. Report given by Ashley.**
 - i. **Sale takes place 9/1-9/15**
 - ii. **Delivery expected the week of Oct 16th**
 - j. **Staff Appreciation Chair – Report by Ashley**
 - i. **SIP day lunch on 9/22**
 - 1. **Hard to tell how many people are actually eating. We usually have too much food.**
 - 2. **This is an open position**
 - 3. **We can set ourselves up for success by asking people to bring specific things.**
 - 4. **SIP days are 9/22; 10/19-10/20 (conferences, we do dinner 10/19 and breakfast 10/20); 11/10, 2/16, 3/22**
 - 5. **Might be a good chair for an incoming parent.**
 - 6. **Might turn this into a committee. Susan interested?**
 - k. **Yearbook Chair – Report by Ashley**
 - i. **Open; Becky Karlowicz is helping Ashley.**
 - l. **Ridgeview Outdoor Education Classroom (ROEC) – Report by Ashley**
 - i. **Work day TBD when rocks are delivered.**
 - ii. **Luke Scheely (sp?) is the most active volunteer at this time.**
 - iii. **Open position**
 - iv. **Will be a combined effort with the RES staff in the future.**
 - m. **Grants and Sponsorships Chair**
 - i. **Open; we haven't filled this in recent years.**
 - n. **Fall Fundraising Chair - Jaci Fitchpatrick**
 - i. **Would like to get more involvement from other parents for a smooth transition after Jaci is done.**
- 7. **Old Business – N/A**
 - 8. **New Business**
 - 9. **Public Comments**
 - 10. **Adjournment 7:09**

Next Meeting: Tuesday, Sept 12